



माझगांव डॉक लिमिटेड
(भारत सरकार का उपक्रम)
MAZAGON DOCK LIMITED
(A Government of India Undertaking)
Contact No. : 022-23764108/ 4174

**ADVERTISEMENT FOR RECRUITMENT OF
EXECUTIVE TRAINEES (TECHNICAL) THROUGH GATE 2015**

Advertisement Ref. No.: MDL/HR-CR/REC/GATE/2015

Mazagon Dock Limited (MDL) is India's leading Shipbuilding Company with ISO 9001:2008 accreditation. It is a profit-making Central Government Schedule 'A' PSU under the Ministry of Defence, Department of Defence Production, engaged primarily in the building of Warships and Submarines for the Indian Navy. MDL has a consistent growth, both in physical as well as financial parameters and has an ambitious growth plan. The present turnover is approximately ₹ 2800 Cr. which is projected to be higher in the coming years. MDL has employee strength of around 8700.

2. MDL proposes to recruit Executive Trainees of following disciplines in the Industrial Dearness Allowance (IDA) Pay Scale. These Executive Trainees will be shortlisted for Personal Interview on the basis of **Graduate Aptitude Test in Engineers (GATE) 2015 score**:

No.	Post/ Vacancy	Grade	Discipline	Indicative vacancies	Upper Age limit as on 02.02.2015
1.	Executive Trainee (Technical)	E-1	Mechanical Electrical	25 09	26
		Total		34	

3. GRADE, PAY SCALES AND RESERVATIONS

Grade	Pay Scales (₹)	*CTC per annum in Lakhs (Approx)		Reservations				
		Min. (₹)	Max. (₹)	SC	ST	OBC	UR	Total
E-1	16,400-40,500	5.59	13.81	04(BL)+05	02(BL)+02	07	14	34

(BL=Backlog vacancies)

* In addition, Encashment of Leave, Gratuity, Hospitalisation benefits and other facilities are also admissible as per Company's Rules. Performance Related Pay (PRP), which is also admissible, has a linkage with individual as well as Company's performance.



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4. **PERSONS WITH DISABILITIES (PWD):**

Only such person, who suffers from not less than 40% of relevant Disability are eligible to be considered under PWD as per “the Persons With Disabilities (Equal Opportunities, Protection Of Rights & Full Participation) Act - 1995.”

5. **QUALIFYING REQUIREMENTS:**

Qualification - Full-Time degree in Engineering in Mechanical/ Electrical with minimum First Class or 60% Marks or equivalent CGPA from a recognized University/ Deemed University Or Institute recognized by AICTE.

Final year students are also eligible to apply for the post. However, their final selection will be subject to clearing the qualifying requirement as above with minimum First Class or 60% Marks or equivalent.

Grouping of Technical Disciplines Qualification wise:

	Discipline	To include
a.	Mechanical	Mechanical/ Mechanical & Industrial Engineering/ Mechanical & Production Engineering/ Production Engineering/ Production Engineering & Management/ Production & Industrial Engineering.
b.	Electrical	Electrical/ Electrical & Electronics/ Electrical & Instrumentation.

Only the above-mentioned disciplines will be considered for the recruitment process. Courses/ Disciplines with equivalence to the above will not be considered.

Job requirement: The incumbent will have to handle job functions like ship/ submarine construction, refits, modernization, in any of the relevant fields of planning/ design/ procurement/ fabrication/ berth/ outfitting/ quality assurance/ test and trials. He may be deployed for any other duties of the Company depending on requirement as may be decided by the Management.

6. **SELECTION PROCESS:**

The selection process will comprise the following:

a. **GATE 2015 Examination:**

- i. Graduate Aptitude Test in Engineers (GATE) 2015 Score of candidates in the concerned disciplines. The Graduate Engineers from the relevant disciplines mentioned in the Qualifying Requirements, who are desirous of taking up a career with MDL are required to write **GATE 2015** examination in the same disciplines. The GATE papers along with GATE paper codes are given below:

GATE 2015 paper	Corresponding GATE 2015 paper code
Mechanical Engineering	ME
Electrical Engineering	EE



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- ii. On the basis of GATE 2015 score, the candidates will be shortlisted for personal interview. Candidates obtaining a valid score shall only be eligible for the next stage of selection. The score is valid only if the candidate obtains more than or equal to the qualifying marks as fixed for the respective discipline in GATE 2015.

Please note that only GATE 2015 score is valid for this recruitment exercise in MDL under this advertisement. GATE score of 2014 or scores of previous GATE examination shall not be entertained.

b. **Verification of Original Documents:**

All original documents such as degree certificate, proof of date of birth, caste certificate etc. will be checked at the time of interview. The list of documents accepted in support of the same is given below for reference of the candidates. Non-production of original documents will debar the candidate from appearing for the interview and no Travelling Allowance will be reimbursed to such candidates.

i. Date of Birth (DOB) proof:

- I. Xth Std. Passing Certificate indicating DOB
OR
- II. School Leaving Certificate
OR
- III. Birth Certificate

ii. Qualifications

- I. Marksheets indicating date of declaration of result.
- II. Final Degree Certificate.
- III. Provisional passing Certificate (in case Final Degree Certificate is not available).

In case of candidates who are appearing for B.E./ B.Tech., marksheets of all completed semesters indicating date of declaration of result. (Such candidates shall be required to submit the documentary proof of having passed the qualifying examination by 31st August 2015 with minimum prescribed percentage.)

Such candidates need to mention "App." in the Grade Column of the Online Application Form under 'Education Details' and mention their percentage of the last semester whose results have been declared in the percentage column.



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- iii. If working in Govt./ PSU:- No Objection Certificate (if application not forwarded through proper channel) and a document indicating the current pay scale and date since working in the said pay scale.

However candidates working in Government/ Public Sector Undertakings on contractual basis/ temporary basis and in Joint Ventures are neither required to submit their application through proper channel nor submit NOC at the time of Interview.

- iv. In case of PWD candidates, Disability Certificate issued by the Competent Authority as per the Act.

- v. Candidates from Armed Forces and presently in the last year of service need to submit certificate/letter of Competent Authority stating the last date of Service for availing the Age Relaxation applicable to Ex-Servicemen.

c. **Caste Certificates:**

SC/ ST/ OBC (NCL) candidates must produce caste certificates, as per the format prescribed by the Government of India. Where candidates belonging to the SC/ ST category are unable to produce a certificate from any of the prescribed authorities, they will be appointed provisionally on the basis of whatever prima facie proof they are able to produce in support of their claim, subject to their furnishing the prescribed certificate within six months from the date of their joining the Company.

Format of Caste Certificates for SC/ST and Non Creamy layer certificate for OBC have been uploaded on MDL website under the head "Career->Executives". Non Creamy Layer Certificate for OBC shall be issued not more than 1 year before the last date of submission of online application.

Candidates please note that requests for change of Category in the application form once submitted will not be entertained.

d. **Pre Employment Medical Examination:**

Applicants should be of sound health and meet the Medical Fitness Standards as prescribed. Candidates short-listed for appointment following interview shall undergo a medical test conducted/ organized by the Company and certified by the Company's Chief Medical Officer.

Candidates called for Pre Employment Medical Examination shall attend the same at their own expense.



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e. **Verification of Antecedents:**

Police Verification Report (PVR) is a pre-condition for joining of the selected candidates. Candidates will have to obtain a formal Police Verification Report before joining MDL.

Candidates joining from Govt./PSU and whose applications have been forwarded through proper channel will be permitted to join on the basis of an identity certificate issued by a Gazetted Officer. Such candidates will have to obtain a PVR within 6 months of their joining.

f. **Offer of Appointment:**

Candidates finally selected for the post applied for will be offered appointment as per Company Policy in vogue. The selected candidates will be on probation for a period of one year and shall be confirmed in the post on successful completion of the probationary period.

g. Candidates must qualify through each stage of selection process successfully before being adjudged as suitable for selection.

7. **ELIGIBILITY OF CANDIDATES**

From PSU/ Govt. Department/ Armed Forces

Candidates, who are employed in Government/ Public Sector Undertakings, shall have to produce 'No Objection Certificate' (NOC) from their present employer at the time of the interview; failing which the candidate shall not be allowed to appear for the interview.

8. **AGE RELAXATION:**

i. Age relaxation for SC/ ST/ OBC & PWD shall be as per the Government Guidelines.

ii. In case of Ex-servicemen, the upper age limit will be relaxed to the extent of number of years served in Military Service. However, the resultant age after deducting the period of service from the actual age should not exceed the prescribed age limit by more than 3 years.

9. **CAREER PROSPECTS IN MDL:**

The Company has a conducive and challenging work environment and offers attractive opportunities for growth through various training and development programs and a forward-looking & performance driven promotion policy. A meritorious and hard working Officer can, thus look forward to very good career development prospects.



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10. **HOW TO APPLY:**

- i. Interested eligible candidates shall register themselves ONLINE for the GATE 2015 examination for which registration has started on 01st September 2014.
- ii. All information related to the candidates will be available in a single GATE Online Application Processing System (GOAPS). Information related to GATE can be obtained from their website www.gate.iitk.ac.in
- iii. The following are the important dates related to GATE 2015

GATE Online Application Processing System (GOAPS) Website Opens: Enrolment, Application Filling, Application Submission	Monday, 01st September 2014
Last Date for Submission of Online Application through Website	Wednesday, 01st October 2014
Availability of Admit Card on Online Application Interface for printing	Wednesday, 17th December 2014
GATE 2015 Online Examination Forenoon: 09:00 a.m. to 12:00 p.m. Afternoon: 02:00 p.m. to 05:00 p.m.	Saturdays & Sundays 31st January, 1st, 7th, 8th and 14th February 2015
Announcement of Results on the Online Application Website	Thursday, 12th March 2015

- iv. **GATE 2015 registration number provided on the Admit Card issued by GATE Authorities has to be used for applying to MDL. Candidates need to ensure that they fill up the GATE Registration Number correctly and apply for the relevant discipline in MDL Online Application Form. Requests for correction in GATE Registration number or Discipline will not be entertained.**
- v. **Candidates will have to apply through the MDL Online Recruitment System between 18th December 2014 and 02nd February 2015. Candidates have to apply Online only. No manual/ paper application will be entertained.**
- vi. While applying online, candidates should keep a scanned copy of their passport size colour photograph and their signature in **jpeg** format.
- vii. Any changes in the application form need to be edited from "Online Recruitment->Candidate->Application Status" only before the last date of online application. No other means of communication or correspondence will be entertained.
- viii. Candidates shall possess a valid and active email-id, which needs to be entered in the application form. Only this email ID will be considered for all future correspondence.



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- ix. Once you submit your Application, the System will generate a unique Registration No. After validation of your email id take a printout of the Application Form with the help of this registration number. Kindly keep a record of the same for future reference. Candidates are advised to take a print out of the application form quoting their registration number, on or before the last date of application. Option for validation of email or download/ printing of application form will not be available after the last date of application.
- x. Please note that your application is incomplete unless you get a system generated registration number and validate email of the email-id submitted in the application form. Applications without email validation will not be considered for further recruitment process.
- xi. Generation of registration number does not imply acceptance of application or eligibility for the post.
- xii. Eligible and interested candidates are advised to apply well in advance so as to avoid last minute errors in application. MDL management will not be responsible for any delay in submission of application caused due to the queries raised by the applicant and non-receipt of response thereof.
- xiii. Candidates may enter 'NA' in the mandatory fields not applicable to them.
- xiv. In case of difficulty in registration, candidates may contact on email mdlrec@mazagondock.gov.in or numbers 022-23764108/4174.
- xv. **Processing Fee:**
Processing fee of ₹ 200/- shall be applicable for candidates belonging to General/ OBC Categories. Applicants belonging to SC/ ST/ PWD (Persons With Disability) are exempted from payment of processing fee.
The processing fee is non-refundable and hence candidates are advised to ensure their eligibility for the post before applying.
The procedure for payment of fees, last date of submission/ payment of processing fee will be communicated through MDL Website well in advance, but before 17th December 2014.
- xvi. **Candidates please note that the selection process will commence only after the declaration of GATE 2015 results.**



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11. **GENERAL INFORMATION AND INSTRUCTIONS:**

- i. Only Indian Nationals are eligible to apply.
- ii. Outstation Candidates called for Personal Interview shall be reimbursed Third AC Rail/ Luxury Bus by the shortest route.
- iii. All original documents such as Degree Certificate, proof of Date of Birth, Caste Certificate etc. will be checked at the time of interview. Non-production of original documents will debar the candidate from appearing for the interview and in that case no Travelling Allowance will be reimbursed to such candidates.
- iv. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or not in conformity with the eligibility criteria mentioned in the advertisement.
- v. The Qualifying Requirement/ Experience & Age limit shall be reckoned as on the last date of application. i.e. 02nd February 2015. Candidates who have appeared in the final examination shall be required to submit the documentary proof of having passed the qualifying examination with minimum prescribed percentage by 31st August 2015.
- vi. MDL reserves the right to cancel/ modify/ restrict/ enlarge/ alter the recruitment process, if need so arises without issuing any further notice or assigning any reason thereof.
- vii. The posts specified at para 2 are indicative and may increase depending on the organizational requirement. In case of any change, the same shall be notified on MDL website along with the notification for Personal Interviews.
- viii. Candidates are requested to refer MDL website for further Corrigendum (if any) to the advertisement.
- ix. Legal jurisdiction for any dispute will be at Mumbai.

12. **IMPORTANT DATES:**

No.	Details	Date
1	Commencement of MDL Online Application.	18.12.2014
2	Last Date of MDL Online Application	02.02.2015
3	Notification regarding schedule of Personal Interviews	04.05.2015

Date: - 09.09.2014

ADDITIONAL GENERAL MANAGER (HR)



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